

Margin Safe Area

10.75" x 8.25"

Keep all text and critical elements within this safe area to prevent clipping.

Trim Line

11" x 8.5"

Where the paper will actually be cut.

Bleed Line

11.25" x 8.75"

Artwork going to trim edge needs to extend .125" past the trim edge on all sides in order to "bleed."

Stamp
or
Postage
Permit

Example Bleed Area

Mailing Address Clear Area
(white or light background)
4" x 2.25"

Trifold Template

11" x 8.5"

(OUTSIDE)



3.6 inch

Short Panel
(folds in first)

3.7 inch

Middle
(Address) Panel

3.7 inch

Front Cover
Panel

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Trifold Template

11" x 8.5"

(INSIDE)

INSIDE

3.7 inch

Back of
Front Cover

3.7 inch

Middle
Panel

3.6 inch

Short Panel
(folds in first)